

# Youth Minister Job Pack



# TO KNOW CHRIST AND MAKE HIM KNOWN



Thank you for taking the time to look at this job pack for the role of Youth Minister at St John's with Emmanuel, Woking.



We passionately believe in the importance of sharing the faith, hope and love found in Jesus with young people aged 11-18. Our previous youth minister moved on to become director of a Christian residential youth centre. We are eager to develop our work among young people – to see them responding to the good news and growing in their discipleship and service of God and their church family.

Might you prayerfully consider whether God is calling you to serve him at this exciting time of opportunity in our church?

If you would like to arrange an informal conversation about the role, please get in touch by email: [peter@stjohnswoking.uk](mailto:peter@stjohnswoking.uk) or phone: 01483 377 046.

Yours in Christ

Two handwritten signatures in black ink. The first signature is 'Glyn' and the second is 'Peter'.

Glyn (Vicar) & Peter (Associate Minister)





# ST JOHN'S CHURCH



St John's Church is a friendly, evangelical church. We're part of Guildford Diocese in the Church of England.

As a family we're keen to grow closer to Jesus, listening to God's Word and sharing the amazing news with our neighbours. Our worship is varied with a mix of traditional and contemporary services.

There are groups and activities for church members of every age and stage. We regularly run Christianity Explored and evangelistic events, and love to partner with our brothers and sisters from the Surrey Gospel Partnership.

Our 'youth centre' – a large building across the road from the main church is packed with useful resources and provides a great base for youth and children's work. It including a sports hall, meeting rooms and a shared office for our children's, youth and families team.

The clergy team includes Glyn (Vicar) who arrived 6 years ago, Peter (Associate Minister) who moved in during 2020, and Rob Bennett (Ordained Local Minister). Our children's and families work is a team effort: Robin is the 'Ministry Lead for Music, Children and Families work' (3 days/week), Kim is our Ministry Trainee, helping with children's and youth work, and attends the Cornhill Training Course. Lys supports our All Age Worship (2 days/month). Alison, Ann and Richard support us brilliantly though their work in the office. And, of course, the church couldn't run without the huge number of people who serve in all kinds of ways.



# YOUTH AT ST JOHN'S

The overall aims for our youth work are to see young people, along with their families, grow as disciples of Jesus Christ as they are taught God's Word each week, and for them to grow up discerning how to live and speak for Jesus in their daily lives.

We have regular contact with more than 50 young people, from 0-16 years old. Although our youth group numbers are around 15 most weeks right now, we expect that to more than double in the next few years as a large number of children enter the youth age-group!

This year we were particularly encouraged when 2 young people were baptised, and 5 were 'confirmed' by the Bishop of Ebbsfleet in November.

1:eighty is our group for 11-14 year-olds. They meet during the 10am service to study the Bible together: this term it's been Exodus, and "sex, marriage and relationships"! 1:eighty also meets on Tuesday evenings in our 'youth centre'. We try to make that a welcoming place to invite friends to join us to encounter the gospel, and often answer tricky apologetic questions from our Question Box, as well as holding termly trips (e.g. climbing / trampolining). iNsight (our group for 14-18's) join 1:eighty on a Tuesday evening for fun and games, and stay on later for a Bible study.

Some of our young people serve by playing music on Sundays, at our holiday club, and in other practical ways. We'd love to see this happen more and more. We'd also like to see an expansion small group discipleship, and to recruit and train new helpers for our youth team from within the church family.

Residentials are a highlight of the year for many young people. They've recently attended a number of different events, including Contagious, CYFA Ventures, and Camp XL. We hope to send leaders and cooks more regularly in future. Our own February half-term youth weekend away is also a fixture on the calendar, and has been run jointly with some friends from the Surrey gospel partnership. With your help we hope to build more relationships like this. In 2023 we had brilliant fun and were challenged by teaching on Luke 15 – the parable of the Prodigal Son.





# ST JOHN'S VILLAGE



St John's Church is (confusingly!) located in the village named after it, on the outskirts of Woking. Only half an hour from central London by train, but in easy reach of the countryside, it's a popular place to live.

Although it's on the edge of a town of 100,000 people, St John's still feels like a village, with a traditional high street, memorial hall, peaceful canal tow path, and a large green space known as the 'Lye'.

Many of the church family live inside, or just outside, the parish – you'll see them out and about. Some have lived here for a long time. Others have moved in more recently – often out of west London.

There are several primary schools in the parish. None are church schools, but we have strong links and regular opportunities through assemblies, some classroom teaching, and visits to the church several times a year. There is also a large secondary in the parish – 'Winston Churchill School' – a specialist sports college. We hope to re-establish links with 'Winston', which were lost during Covid years, with the help of a new youth minister and in collaboration with local Christian schools-workers from 'Engage'.



# JOB DESCRIPTION

<b>Title:</b>	Youth Minister
<b>Hours:</b>	37.5 hours per week (flexible working to include Sundays and some evenings, but to include at least one full day off)
<b>Salary:</b>	In the range £28,000 - £33,000 depending on experience, plus non-contributory pension.
<b>Annual Leave:</b>	6 weeks per annum
<b>Reporting to:</b>	Associate Minister
<b>Supported by:</b>	Clergy, staff, church wardens, and youth team.

## AIMS AND OBJECTIVES

- To disciple young people aged 11-18 (school Y7-13) to maturity in the faith.
- To encourage youth participation and service in the church.
- To establish outreach to young people in our local area, building on our work in local schools.
- To encourage, support and train our volunteer youth team.
- To develop a close partnership with parents.
- To actively participate in local and regional youth ministry networks.

## SUPPORT

We are a team, all working to bring glory to God. We commit to:

- Support you to grow your faith in and love for Jesus Christ.
- Help you to achieve the aims and manage the responsibilities related to the role, through regular supervision.
- Provide you with the opportunities for personal and professional development.

## MAIN DUTIES AND RESPONSIBILITIES

1. As a role model to the young people, to be an active church member, demonstrating love for God and his people by public worship and prayer, participation in a small group, and service of the church according to your skills.
2. To develop a prayerful partnership with parents, communicating effectively with them about the youth programme and the individual needs of their children, and supporting them as they seek to encourage spiritual growth in their families.
3. To co-ordinate an ongoing spiritual (teaching and worship) and social programme for the youth of the parish.
  - To co-ordinate and lead the existing Sunday and Tuesday youth group ('1:eighty', school years 7-9), and to expand the programme for our growing 'iNsight' group (school years 10-13).

- To plan and lead an annual youth weekend away.
  - To work with the children's work team to ensure a smooth transition between age groups, and to facilitate interaction between the different groups.
4. To encourage and enable young people to attend, and youth team members to serve at, Christian residential "camps" and other external youth events (e.g. those run by Capital Youthworks, Surrey Gospel Partnership, etc.). And to actively participate in leadership of some of these, including leading on a residential summer camp.
  5. To oversee the pastoral care of the young people in the parish, and be available for mentoring and support, where appropriate.
  6. To oversee and manage lay youth leaders and helpers. Encourage, equip and support them to be effective in ministry to young people. Arrange and deliver training to equip the team. Recruit and train new leaders and helpers.
  7. To support the other children's, youth and families team members in planning and delivering the annual summer Holiday Club, and other annual services and events (e.g. at Christmas and Easter).
  8. To encourage young people to play an active part in the wider church family, collaborating with other ministry leaders to foster their gifts and help them to find appropriate ways to serve.
  9. To lead and preach, as appropriate / as required, at Sunday services.
  10. To develop relationships with local schools, and, in partnership with "Engage Woking" schools workers, to take opportunities for Christian witness through assemblies, lessons, CU's, chaplaincy, pastoral support, or other appropriate initiatives.
  11. To maintain relationships with local youth organisations (Scouts, Guides etc.), developing opportunities for young people and their families to connect with the church.
  12. To encourage the young people in outreach to their peers, working with them to develop opportunities for others to hear the good news of Jesus, shared persuasively in the welcoming environment of an authentic Christian community.
  13. To work with the Parish Safeguarding Officer, church staff and others to ensure good safeguarding practices within youth ministry, and to ensure compliance with other relevant parish policies and legislation.
  14. To represent the needs of young people at the weekly leadership meeting, and to report to the PCC on matters relevant to young people and youth work in the Parish.
  15. To manage youth budgets appropriately, and maintain adequate financial records.
  16. To continue your personal and professional development by regular attendance at relevant conferences, courses (including safeguarding courses), and self-guided study, as agreed with your Line Manager.
  17. To undertake other responsibilities as requested by / agreed with your Line Manager or the Vicar.

There will be freedom to develop this role according to your gifts and as new opportunities arise.

# PERSON SPECIFICATION

	Essential	Desirable
<b>Faith and spirituality</b>	<ul style="list-style-type: none"> <li>Committed Christian, actively involved and in good standing in their church and the wider Christian community.</li> <li>Disciplined in prayer and bible reading.</li> <li>Striving for godliness.</li> <li>Supportive of the evangelical, Anglican theological convictions of St John's church.</li> <li>Hold to orthodox teaching on sex and marriage.</li> <li>Desire to share faith and help others to do so.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of leading mission / outreach.</li> </ul>
<b>Vocation</b>	<ul style="list-style-type: none"> <li>Able to demonstrate a clear sense of call to ministry and particularly youth ministry.</li> </ul>	
<b>Experience of working with young people</b>	<ul style="list-style-type: none"> <li>Recent experience of helping with and/or running an effective Christian youth ministry programme (ages 11-18), whether as a volunteer or employee.</li> <li>Experience of helping young people to grow in the Christian faith.</li> <li>Training for Christian youth ministry.</li> </ul>	<ul style="list-style-type: none"> <li>Experience working with young people in a secular setting (e.g. school / sports / scouts)</li> </ul>
<b>Gifting</b>	<ul style="list-style-type: none"> <li>Clear, creative and engaging communicator in verbal, written and visual media.</li> <li>Able to teach the Bible faithfully and persuasively, and to apply a biblical worldview to situations relevant to the life of young people today, persuasively, gently, in group settings or with individuals.</li> <li>Able to engage thoughtfully with apologetic and theological questions.</li> <li>Able to create a relaxed, fun environment for young people.</li> </ul>	<ul style="list-style-type: none"> <li>Formal theological study</li> </ul>
<b>Relationships</b>	<ul style="list-style-type: none"> <li>Able to form strong, stable relationships.</li> <li>Relate well to young people and adults with a range of personalities and backgrounds.</li> <li>Able to exercise appropriate discretion / confidentiality.</li> </ul>	<ul style="list-style-type: none"> <li>Training in counselling / pastoral care.</li> </ul>
<b>Leadership and collaboration</b>	<ul style="list-style-type: none"> <li>Good time-management and organisational skills.</li> <li>Able to work well in a team.</li> <li>Able to motivate and lead a team.</li> <li>Willing to share tasks / delegate, and to seek help as required.</li> </ul>	<ul style="list-style-type: none"> <li>Experience of organising and managing events or projects, and leading teams.</li> </ul>
<b>Personality &amp; character</b>	<ul style="list-style-type: none"> <li>Warm, approachable, encourager.</li> <li>Emotionally mature and resilient.</li> <li>Conscientious worker.</li> <li>Patient, caring and compassionate.</li> <li>Sense of humour.</li> <li>Willing to work flexibly when necessary.</li> </ul>	



# APPLICATION

To apply for this role, please complete the application form which can be downloaded from our website:

[www.stjohnswoking.uk/](http://www.stjohnswoking.uk/)

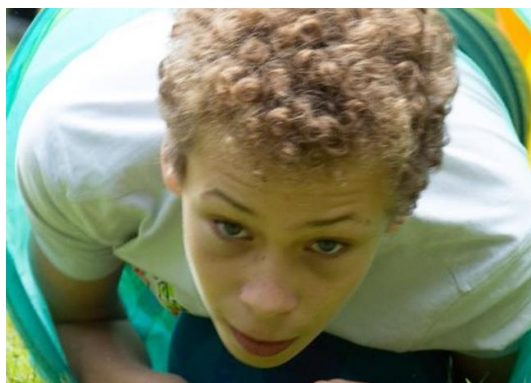
Please return completed forms by post or email to Peter Chamberlin (Associate Minister): [peter@stjohnswoking.uk](mailto:peter@stjohnswoking.uk)

St John's Church  
Church Road  
St John's  
Woking  
Surrey  
GU21 7QN

Applications close on Thursday 25<sup>th</sup> January. Interviews will take place on Thursday 1<sup>st</sup> February.

You must be a UK citizen or legally authorized to work in the UK. This post is subject to an enhanced DBS check and barred list check.

This post carries an occupational requirement to be a practising Christian, in accordance with the Equality Act 2010.



 **St John's**  
with *Emmanuel* | *Woking*